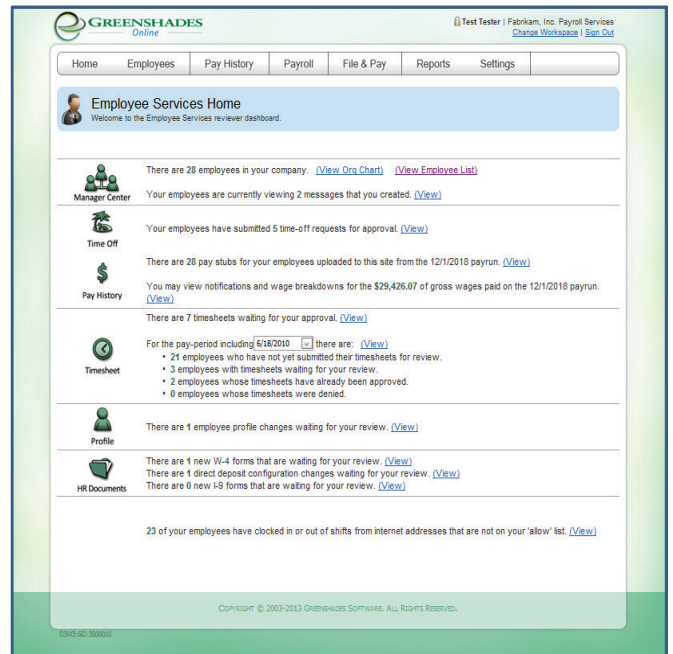


Greenshades Online the Greenshades hosted employee portal. Easily upload and manage E-paystubs, W-2s, Federal W-4s, I-9s, Direct Deposit Enrollment, Profile Information and Timesheets from one easy portal. Includes a connector for easy integration for Dynamics GP.

E-Paystubs - Place paystubs and earning statements online for your employees to view at their convenience through our secure, easy to use employee portal. The direct integration with Dynamics allows for automatic publication of pay information without need for difficult formatting or directory management.

Employee Profile Self Service - A flexible system for employees to manage basic Employee Card information including address (with automatic correction), contacts, and dependents with a bi-directional integration with Dynamics GP once changes have been reviewed.

Time Off Request Management – Allows employees to request time off against company specified time off codes, view current leave balances, and view both historical and upcoming entries. Supervisors or Site Administrators can review entries based off settings.



Direct Deposit Self Service – Provides employees a web-based self service tool to easily view and manage payroll direct deposit information. The product offers instant feedback on data such as routing numbers and has settings that allow administrators to review data before being synchronized with Dynamics GP via the Connector.

Electronic I-9 – Provides employees and HR Personnel an interface to enter I-9 information including digital signatures, document reviews, and various reports including historical access to previous I-9s.

Federal W-4 - Provides employees and HR Personnel an interface to manage W-4 certificates, including a bi-directional integration with Dynamics GP once reviewed. Includes digital signatures, employee signatures, and various reports including historical versions, employee view information, and yearly reminders.

Year End Forms – For less than the cost of a postage stamp, Greenshades offers online form distributions through our secure website that allows your employees or vendors to access their forms much like banking information. Last year our average client used this website to eliminate all paper, printing, and postage expenses for **26%** of their employees. Letting Greenshades Software handle your W-2s and 1099s is smart for the earth and your corporate budget.

Greenshades Online Advanced Time Entry – A flexible rules-based system that provides support for salaried exception reporting, multi-company entry, employee specific entry periods, integration with HR Time and Attendance, rounding rules, and more. Advanced Time Entry was built from the ground up for flexibility and scalability.

