

PanatrackerGP Fixed Assets

Fixed Asset Tracking for Microsoft Dynamics® GP



Track your fixed assets with the simplicity of a scan.

Your assets must be managed both financially and *physically*. This requires knowledge of *where* all of your assets are. By adding a bar code asset label, you will add accuracy and efficiency to properly track and control your assets.

PanatrackerGP is a suite of solutions that adds bar code data capture to Microsoft Dynamics® GP. Our Fixed Asset solution leverages the Microsoft Dynamics® GP Fixed Asset module, adding the ability to keep careful track of fixed assets.

PanatrackerGP Fixed Asset Overview

PanatrackerGP for Fixed Assets supports the following transaction processing:

- ✓ **Add New Assets.** This transaction creates a new asset record for GP. Affix and scan the bar code label to assign the Asset ID and collect basic physical information at the point the asset is received. The option to receive against Dynamics® GP purchase order lines marked as capital items is available. The new fixed asset record and corresponding receiving transaction is created directly in GP.
- ✓ **Update Asset location and custodian assignments.** Access current information and make updates to the asset record as needed. The user-defined fields available for set up within GP are also supported.
- ✓ **Confirm the physical location of your assets with the Validate Asset transaction.** Update the asset location for assets found out of place or record an exception message.
- ✓ **Assign (or re-assign) bar code labels to existing assets with the Associate Asset transaction.** Filter based on location, class assignment, or by scanning a serial number.

The PanatrackerGP **Transaction Manager** provides device and configuration management. A detailed transaction log maintains a history of all transactions completed via the handheld devices.



PanatrackerGP...
because we already
manage our assets in
DynamicsGP.

Management of all financial details remains within the Dynamics GP application, keeping GP as your central reporting database for your assets. Take advantage of existing reporting capabilities using Smart Lists within GP to manage new asset record additions and report on asset location validations. PanatrackerGP even works in hosted environments.

Panatrack also offers solutions for **Inventory Control** and **Mobile Sales Processing**.



About Fixed Asset Labels...

It is important to select asset labels that are durable and that will last as long as your assets. Panatrack recommends purchasing pre-printed asset labels rather than printing your own labels.

Should you prefer to create your own labels in-house, you will require the following:

- Software for bar code design and printing.
- A bar code printer. We recommend *thermal-transfer*, which requires ribbon and label stock.
- Labels and ribbons. Note that *paper* label stock will fade over time and will not have the durability to resist scratches, abrasions, dirt, etc. For durability, select a *synthetic* material such as a polymer label.

Purchasing *pre-printed asset labels* is typically much more cost effective. There are several label options available, and the label is often protected with an additional coating to withstand the elements and time.

Labels can be printed with your company name or logo, and can include color. Label numbers can be serialized or printed based on random numbers. Contact Panatrack to receive additional information or samples. Examples of standard sizes include: 1½" x ¾", 1¾ x 5/8", 2" x ¾", 2¾" x 1½".

Label material options include:

ValuMark	Polypropylene material designed to conform to curved or uneven surfaces. .002" white, silver or clear. Resists moderate solvents and caustics/acids. Effective and affordable asset tracking label designed for indoor settings.
Premium Poly	A flexible and functional polyester label. Pliable enough to conform to curved or uneven surfaces plus bond well to both high and low surface energy plastics as well as metal surfaces. .001" white, silver, or clear.
StyleMark	Flexible polycarbonate .007" white, silver or clear with velvet finish.
CraftMark	A thicker polyester label with thick adhesive conforms to uneven or radius surfaces. May be used in mild, moderate and extreme environments.
Security	Made of .002" destructible material. If anyone tries to tamper with the label, it breaks into tiny pieces. Coated for protection from cleaning and mild abrasives.
Tamper-Evident	Made of .002" tamper-evident polyester. If someone tries to remove the label the word "VOID" is left behind on the surface of the asset and back of the label. Gloss laminate protects label from moderate cleaning and abrasives.
Two-Part	Tag the asset with the label and remove the tab with matching ID number to attach to your records. Made of .002" white polypropylene.
Foil	Durable enough to withstand extreme conditions, yet thin and flexible to conform to most surfaces. Made of .003" anodized aluminum.
Metal	Made of .008" anodized aluminum, resists abrasion, solvents, sun, salt air and high temperatures.

Panatrack will happily assist you in selecting and setting up your asset labels. Contact us to receive an asset label sample packet.



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